

Registration Guide



Thank you for joining Mission MSA for our inaugural with Mission MSA for our inaugural **Path to a Cure 5K**. This guide exists to assist with the registration process for this event.

Content

How to Create a Fundraising Page	2
How to Register as an Individual	2
How to Create a Team	3
How to Join a Team	4
How to Create a Fundraising Page	5
How to Donate to an Individual or Team	6
Frequently Asked Questions	7





How to Register for the Path to a Cure Event as an Individual

- 1. Find your event page under the Path to a Cure Event section of missionmsa.org.
- 2. Click your city's event page

a. Please note that for this document, we'll be using the Dallas event page, but each city has its own registration page that will need to be used.

3. When you reach your event's landing page, to register, click the "**Register**" Button.

4. Upon clicking the "**Register**" button, there will be three options. To register as an individual with an individual fundraising page (*you can still purchase multiple event tickets*), click "**As an Individual**"

5. The next page will take your to your event ticket options, where you can indicate how many tickets to the event you'd like to purchase. Even if you are registering as an individual, you can purchase multiple tickets.

6. Once you click the "**Register**" button in the bottom right corner and go through the payment process, you will be provided with your tickets via email. You will also have an individual fundraising page created for you which you can access via email.

7. To access your fundraising page, find your email receipt and click, "Start Fundraising."

8. From there, you can edit your fundraising page, personalize your information, and send your friends and family your page to encourage them to participate and donate.



To Register for Path for a Cure and Create Your Own Team

- 1. Find your event page under the Path to a Cure Event section of missionmsa.org.
- 2. Click your city's event page

a. Please note that for this document, we'll be using the Dallas event page, but each city has its own registration page that will need to be used.



3. When you reach your event's landing page, to register, click the "**Register**" Button.

4. Upon clicking the "**Register**" button, there will be three options. To register as an individual and create a team that others can join click, "**Create a Team**"



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Team Page Headline *	
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5. There will then be a pop-up asking you to name your team, set a fundraising goal, and include a headline so that your Team Page can be created.

6. The next page will take your to your event ticket options, where you can indicate how many tickets to the event you'd like to purchase. You can purchase multiple registrations if you are registering as a team.

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7. Once you click the "**Register**" button in the bottom right corner and go through the payment process, you will be provided with your tickets via email.

8. You will also be taken to your Team Fundraising Page, where you can edit your page, add personal information, and send your page to others to join your team.



Register for Path to a Cure and Join an Existing Team

- 1. Find your event page under the Path to a Cure Event section of missionmsa.org.
- 2. Click your city's event page

a. Please note that for this document, we'll be using the Dallas event page, but each city has its own registration page that will need to be used.

3. When you reach your event's landing page, to register, click the "**Register**" Button.





4. Upon clicking the "**Register**" button, there will be three options. To register and join a team (*you can still purchase multiple event tickets*), click "**Join a Team**"

5. There will be a pop-up box that asks you to write in the name of the team you'd like to join.

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6. Once you link to the team you'd like to join, the next page will take you to your event ticket options, where you can indicate how many tickets to the event you'd like to purchase. Even if you are registering as an individual with the goal of joining an existing team, you can purchase multiple tickets.

7. To access your fundraising page, find your email receipt and click, "Start Fundraising."

8. From there, you can edit your fundraising page, personalize your information, and send your friends and family your page to encourage them to participate and donate.



9. If you'd like to Join a Team directly and have the team page already open, you can click the, "**Join the Team**" button which will take you to the registration page for tickets and create an Individual fundraising page for you.



Create a Path to a Cure Fundraising Page

- 1. Find your event page under the Path to a Cure Event section of missionmsa.org.
- 2. Click your city's event page

a. Please note that for this document, we'll be using the Dallas event page, but each city has its own registration page that will need to be used.

3.	When you r	each your	event's	landing	page,	to re	egister,	click
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- **4.** Upon clicking the "**Register**" button, there will be three options. To register and join a team (*you can still purchase multiple event tickets*), click "**Join a Team**"
- 5. There will be a pop-up box that asks you to write in the name of the team you'd like to join.

6. Once you click the "**Register**" button in the bottom right corner and go through the payment process, you will be provided with your tickets via email. You will also have an individual fundraising page created for you which you can access via email.

7. To access your fundraising page, find your email receipt and click, "Start Fundraising."

8. From there, you can edit your fundraising page, personalize your information, and send your friends and family your page to encourage them to participate and donate.





To Donate to an Individual or Team Page Without Creating a Fundraising Page

1. 1. On the Path to a Cure page's landing page for the city/virtual event the team or individual is participating in, click the "**Donate**" button.



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2. Once you click that button, you'll be taken to the Donate Page, where you can fill out your information and search for the Individual or Team page you'd like to donate to.

3. If you are having trouble finding the individual or team name in the system, you can enter it in the "**Leave a Comment**" box, and we will do our best to direct it to the correct fundraising page.

4. If you have the link to an Individual or Team fundraising page, you can go to the page and click the **"Donate**" button. See below for the Individual page Donate button (left) and the Team Donate button (right):

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Registration Frequently Asked Questions

Q. Can I attend the event if I do not register?

A. We ask that all those who plan to participate in our Path to a Cure events, regardless of in-person or virtually, register. We're excited to offer our first fundraising event series this year, and we want to best understand how and where our community participated from. Please register!

Q. Can I attend the event if I donate to an Individual or Team page, but do not register?

A. Since your donation will be considered a donation and not a registration, we'll have no record of your ticket and not be able to check you in at the event. Please register if you plan to participate. Donations are welcome if you cannot attend but would still like to support the events.

Q. Will there be food and beverages?

A. Each in-person location will have food and beverages available for purchase on the day of. Event registrations do not include food and beverages.

- **Q.** Will there be parking?
- A. TBD

Q. I'm having a hard time registering or I made an error while registering. Who can I ask for help?

A. For registration help, please contact **info@missionmsa.org** via email or call our general office line at **866.737.4999**.